

Security Guard

Team	Security Services
Salary	£26,005 per annum
You will report to:	Security Operations Manager

The Security Guard has a responsible position within the security department, ensuring the safe running of the lobby area of Civic and SHG Buildings. They will assist the public by directing them to offices and meeting rooms, providing support to staff in the case of anti-social behaviour and removing persons if required.

Working with the Control Centre alongside the Control Centre Operators and Mobile Security Officers, the guard will provide a safe place to work and visit, patrolling the adjacent car parks and attending incidents at other nearby civic buildings and offices.

Your responsibilities will include:

- ✓ Providing a safe place to work and attend for all users of the facilities.
- ✓ Maintaining appropriate SIA licences to carry out your duties per legislation.
- ✓ Maintaining a UK driving licence to carry out mobile duties as and when required.
- ✓ Liaising with clients on-site to provide the best solutions to problems.
- ✓ Attending incidents such as panic alarm activations and ejecting persons if required.
- ✓ Managing own workload in conjunction with requests from the Security Operations Manager.
- ✓ Undertaking all works in accordance with relevant health and safety legislation and safe methods of working.
- ✓ Understanding the obligation to have a duty of care toward clients and operate accordingly.
- ✓ Being responsible for a company vehicle, ensuring that it is maintained, kept tidy and cleaned as required in line with company policy. Ensuring that vehicle stock levels are maintained and that accurate records are maintained.
- ✓ Working alongside the Control Centre Operator, approved contractors and partners in the interests of the business.
- ✓ Being available to cover emergency out of hours rota when required to meet business requirements.
- ✓ Actively engaging, demonstrating and contributing to the organisation's values (ASPIRE).
- ✓ Being able to explain technical solutions to a non-technical audience.



About you:

- ✓ You will hold a current, valid, SIA Guarding/Door Supervisors Licence.
- ✓ Excellent communication skills across all levels, both written and verbal.
- ✓ The ability to work alone when required.
- ✓ Good knowledge of Health and Safety and the ability to identify risks.
- ✓ Good knowledge of IT systems, mobile applications and equipment.
- ✓ The ability to work to deadlines, provide a high standard of customer care and understand the requirements of the client.
- ✓ You will thrive on pressure and be energised by fast-paced work.
- ✓ Flexible and able to balance and prioritise competing demands in a fast-paced environment to ensure tasks are completed on time.
- ✓ Adaptable and responsive to the changing and emerging needs of the business.
- ✓ Practical and hands on, getting to the root of problems and working with management to rectify them.
- ✓ Methodical, analytical and conscientious, with great attention to detail.
- ✓ Hard-working and tenacious.
- ✓ Take pride in your work and operate in a safe and tidy manner.

What we offer:

<p>Pension</p> <p>Access to a Social Housing Pension Scheme (SHPS).</p>	<p>Annual Leave</p> <p>23 days, increasing to 26 days after 5 years of service.</p>	<p>Health Cash Plan</p> <p>Claim back a proportion of your everyday healthcare and medical expenses.</p>
<p>Retail Discounts</p> <p>Access to discounts providing savings on food and shopping.</p>	<p>Incentive Scheme</p> <p>Annual Incentive Scheme linked to Three Sixty's financial and operational performance and targets</p>	<p>Work Pattern</p> <p>Full Time 37 hours per week</p>

Core Values

<p>Ambition</p> <p>We have the ambition & courage to challenge; translating this into commercial success & brilliant outcomes for customers.</p>	<p>Social Responsibility</p> <p>We always try to do the right thing; using our role as a service provider, employer & buyer to generate trust, build our communities & empower our people.</p>	<p>Passion</p> <p>We have a passion for what we do; with positive, motivated & enthusiastic staff who enjoy their work.</p>	<p>Innovation</p> <p>We are innovative in everything we do; with the agility, creativity & edge to keep defying expectations & delivering fresh & exciting things.</p>	<p>Respect</p> <p>We treat each other with respect; supporting & inspiring one another & collaborating across teams & partnerships.</p>	<p>Excellence</p> <p>We continually improve how we work; challenging the status quo, learning from what goes well & always being professional.</p>
---	---	--	---	--	---

